



J. D. OTT COMPANY, INC.

PRECISION MACHINING • AEROSPACE PARTS AND ASSEMBLIES

2244 6TH AVENUE SOUTH • SEATTLE, WASHINGTON 98134

PHONE 206-749-0777 • FAX 206-264-4940

Application for Employment

Please print

Position(s) Applied For:		Referred by	Date of Application
Last Name		First Name	Middle Name
Address		City	State Zip
Telephone Numbers (s) Home: Work: Other:		Social Security Number	
If Related to Anyone in Our employ, State Name and Department			

EDUCATION

	Name of school (City & State)	Course of study	Number of completed years
High School			
College or Univ.			
Other (Trade, etc.)			

Special skills or training that may qualify you for work with our company.

EMPLOYMENT (Start with most recent)

From	To	Employer	Phone	City, State
Job Title		Duties		
Supervisor's Name				
Final Salary/Wages		Reason For Leaving		
From	To	Employer	Phone	City, State
Job Title		Duties		
Supervisor's Name				
Final Salary/Wages		Reason For Leaving		
From	To	Employer	Phone	City, State
Job Title		Duties		
Supervisor's Name				
Final Salary/Wages		Reason For Leaving		

REFERENCES: Give Below the Names of Three Persons Not Related To You, Whom You Have Known At Least One Year

Name	Address	Years Known

PHYSICAL RECORD

List Any Physical Defects	
Were You Ever Injured?	Give Details
Have you Any Defects In: Hearing? Yes <input type="checkbox"/> No <input type="checkbox"/>	Vision? Yes <input type="checkbox"/> No <input type="checkbox"/> Speech? Yes <input type="checkbox"/> No <input type="checkbox"/>
Height	Weight

If you are under 18 years of age, can you provide required proof of your eligibility to work? **Yes** **No**

Have you ever been convicted of a crime or are you now under charges for any offense against the law? You may omit: (1) any charges that were dismissed or resulted in acquittal; (2) any conviction that has been set aside, vacated, annulled, expunged, or sealed; (3) any offense that was finally adjudicated in a juvenile court or juvenile delinquency proceeding; and (4) any charges that resulted only in a conviction of a non-criminal offense. **All felony and misdemeanor convictions and all convictions in state and federal courts are criminal convictions and must be disclosed. Disclosure of such convictions is required even if you did not spend any time in jail and/or were not required to pay a fine.** **Yes** **No**

Have you ever been employed by us before? If yes, give date _____ **Yes** **No**

Are you currently employed? **Yes** **No**

May we contact your current employer? **Yes** **No**

On what date would you be available for work? _____ Salary Desired _____

Are you available to work? **Full Time** **Part Time** **Shift Work** **Temporary**

Are you currently on "lay-off status and subject to recall? Yes No

APPLICANT'S STATEMENT

I hereby certify that to the best of my knowledge, my foregoing statements and answers are true. If found untrue, it is sufficient cause for my dismissal.

In signing this application for employment, it is agreed that my previous employers may be asked for information as to my employment record. I hereby release from all liability or damage those individuals or corporations who provide information relating to my prior employment or character.

The employment contemplated by this application is an employment at will, which means that the employment can be terminated at any time and that no contract for employment for any period is intended. No statements by any person representing the company which suggest any other agreement are to be relied upon.

To my knowledge and belief I am not legally or contractually prevented from seeking the employment I have applied for at this company.

This application is current for only six months. At the conclusion of this time, if I have not heard from the Employer and still wish to be considered for employment, it will be necessary to fill out a new application.

Signature

Date